JOB POSTING

DIRECTOR, PUBLIC AFFAIRS
PUBLIC AFFAIRS & COMMUNICATIONS

JOB SUMMARY

The Director, Public Affairs, is accountable to the Executive Director, and is responsible for developing, managing, executing and evaluating media and government relations initiatives and programs that support the short and long term goals of the OMA.

RESPONSIBILITIES & DUTIES

- Provide strategic advice and counsel to the President, Chief Executive Officer, Board of Directors, senior management and members on matters related to government and media relations;
- Cultivate and foster relationships with key elected government officials, senior political and ministry staff, journalists and external stakeholders on behalf of the OMA;
- Identify and execute strategic communication initiatives that advance issues and enhance profile of the OMA and physicians;
- Develop multi-year strategic communication plans to support OMA objectives and position physicians as trusted thought leaders;
- Leverage experience and expertise of physicians to provide government with constructive and practical solutions to emerging issues;
- Direct OMA's grassroots lobbying efforts - Member Action Network by ensuring participants are actively involved and engaged in in public policy process at local level;
- Manage staff including hiring, performance evaluation, training and development discipline, ensuring Health and Safety, human rights employment equity and other labour law compliance;
- Participate as a member of the Communications Advisory Committee;
- Oversee the development of operating budget for assigned committees or programs and monitor and approve expenditures and make adjustments for anticipated budget variances.

Education: University degree, preferably in political science, or the equivalent.

Experience: 7-10 years related experience, including 5 years senior political and government experience, at both the provincial and/or the federal level.

Interested candidates should forward their cover letter and resume to the Human Resources Department at hr@oma.org