



General Assembly Panels Charter

Purpose of this General Assembly Panels Charter

This OMA General Assembly Panels Charter:

1. Sets out the mandate of the General Assembly Panels
2. Outlines the role of the General Assembly Panels
3. Reviews the specific duties and responsibilities of the General Assembly Panels
4. Defines the structure of General Assembly Panels

1. General Assembly Panel Mandate

General Assembly Panels will oversee the development of solutions-focused recommendations for consideration by the Board of Directors. OMA General Assembly Panels will seek to understand the varied perspectives of members.

2. Role of the General Assembly Panels

- The Panels oversee the generation of recommendations by Working Groups to be sent to the Board of Directors for consideration
- Panel members are highly knowledgeable about their Panel's thematic focus
- The Panels will review Working Group recommendations to ensure they meet all criteria prior to being advanced to the Board
- Under the direction of Panels, staff will coordinate Working Group presentations to the Board
- The Issues and Policy Panel, in consultation with staff, oversees recommendations related to addressing OMA health policy and professional issues
- The Advocacy Panel, in consultation with staff, oversees recommendations related to OMA communications and member relations
- The Compensation Panel, in consultation with staff, oversees recommendations related to addressing OMA compensation issues
- Panel decisions will be made with full transparency and will be shared with the Working Groups and the Priority and Leadership Group through a regular reporting process
- The Panels will not duplicate the work of any OMA existing Committees, Task Forces and Working Groups

3. Specific Duties and Responsibilities

Consistent with its role, the Panels will have the following duties and responsibilities:

- Establish Working Groups based on priority issues identified by the Priority and Leadership Group and/or the Board of Directors
- Clearly document the mandate and time frame for each Working Group created
- Review all recommendations coming from Working Groups
- Ensure that recommendations from Working Groups have followed an accepted process and are:
 - Based on available evidence and best practices
 - Solutions-focused
 - Ready for discussion and/or decision
 - Include appropriate member input and involvement of members, stakeholders and Constituency Groups during the policy development process
- Assess recommendations from Working Groups as either:
 - Ready to move forward to Board of Directors, or
 - Requires additional work by the Working Group
- Provide input into the OMA's strategic planning process as requested by Board and/or CEO
- Communicate with other committees and task forces as required
- Provide reports to the GASC, the OMA Board of Directors, and the General Assembly on a regular basis
- Share relevant information with the Board and advise on emerging issues and policy issues
- Monitor progress in achieving the Panel's goals and participate in a self-assessment of the Panel as requested by the GASC

4. Structure of the General Assembly Panels

- There are three General Assembly Panels — Issues & Policy, Compensation, and Advocacy
- The Panels are small, skills-based entities, representing a range of members
- Panels have 7 members
- Members serve for two-year terms, with a maximum of six years of service
- The OMA's Nominations and Appointments Committee supports the Panel's candidate recruitment and appointment process
- Nominees come from Constituency Group Elected Leadership, including those on the Priority and Leadership Group
- Members of a Panel elect their Chair and Vice-Chair