

President-Elect Position Description

1. Overview and Mandate

The President-Elect of the OMA is elected by members during the regular election period and sits as an Observer on the Board of Directors. The President-Elect prepares to take on the role of President at the expiry of the President's one-year term.

- The President-Elect will learn all aspects of two roles: the role of a Board Director and the role of spokesperson for the OMA
- At the expiration of his/her term as President-Elect, the President-Elect will become the President

The President-Elect is not responsible for the operational management of any aspect of the OMA's business and is therefore not an executive of the OMA.

2. Term of Office

The President-Elect will serve a one-year term. At the completion of his/her full term as President-Elect, the President-Elect will become the successor to the position of President.

3. Knowledge & Skills

The President-Elect will develop detailed knowledge during the year as President-Elect related to:

- The OMA organization and the on-going issues being addressed by the OMA
- The medical profession in Ontario and beyond
- The Ontario healthcare system and OMA stakeholders
- Issues and policy impacting the OMA
- Medical issues impacting physicians in Ontario
- The Policy Manual of the Board of Directors
- Excellent interpersonal and conflict-resolution skills.

4. Leadership Qualities

The President-Elect will demonstrate personal integrity and a commitment to collaboration and professionalism at all times. She/he will uphold the OMA code of conduct and consistently demonstrate the following characteristics of leadership:

- Excellent communication skills, with a team approach and an ability to work with others
- Respect of members, fellow Board Directors, and the community
- Approachability
- Ability to be an active listener
- Excellent communicator with a team approach and ability to work with others
- Approachable
- Ability to be an active listener
- Ability to motivate and inspire members and the public
- Ability to build relationships

- Ability to think with a strategic and integrative approach
- Strong conflict-resolution skills
- Commitment to the OMA and the physician profession
- Impartiality, objectivity, and credibility
- Confidence, transparency, and empathy

5. Working Relationships

President-Elect will ensure an effective working relationship with the Board Directors and the CEO and work closely with the President and Immediate Past President to develop a readiness to assume the role of President.

6. Specific Responsibilities

The President-Elect will:

- Serve on the Board of Directors as an observer, with fiduciary duty to the OMA
- Perform the responsibilities and duties of the OMA President in the President's absence or as requested by the Chair (see the President's Job Description)
- Develop the knowledge and skills needed to speak to physician and professional matters