

Roles & Responsibilities of Elected Officials - Sections

Addiction Medicine

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss debate and vote on agenda items/issues as it pertains to the section.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Allergy and Clinical Immunology

Tariff Chair

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the OMA, to be inserted in the minute books provided for this purpose.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio members of all committees.

Delegate

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Elected Council delegates attend and vote at OMA Council.

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Vice-Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Cardiac Surgery

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee and be an ex-officio member of all committees.

Delegate

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Vice-Chair

The Vice-Chair shall assist the Chair in his or her duties; and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meeting.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the Ontario Medical Association.

Give at least two weeks' notice of all meetings.

Cardiology

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

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Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

CHC and AHAC

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Medical Interest Group and its committees to the Ontario Medical Association.

Treasurer

The Treasurer shall keep record of all financial matters as it pertains to the Medical Interest Groups

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Chair

The Chair shall call and conduct all general and special meetings of the Medical Interest Group and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Chronic Pain

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Treasurer

The Treasurer shall track and keep record of the section finances.

The Treasurer shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

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Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.



Clinical Hypnosis

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Medical Interest Group and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of changes in the officers of the Medical Interest Group.

Chair

The Chair shall call and conduct all general and special meetings of the Medical Interest Group and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

College and University Student Health

Chair

The Chair shall call and conduct all general and special meetings of the Medical Interest Group and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Medical Interest Group and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of changes in the officers of the Medical Interest Group.

Complementary and Integrative Medicine

Chair

The Chair shall call and conduct all general and special meetings of the Medical Interest Group and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Medical Interest Group and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of changes in the officers of the Medical Interest Group.

Treasurer

The Treasurer shall keep record of all financial matters as it pertains to the Medical Interest Group

Critical Care Medicine

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

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Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Dermatology

Member at Large

The Member-at-Large shall represent the general membership on the Executive and assist the Executive.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

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Tariff Chair

The Tariff Chair shall call and conduct all Tariff Committee meetings and report on these findings to the Section Executive for final approval.

Together with the Chair of the Section, the Tariff Chair will be the spokesperson and correspondent on behalf of the Section, to the Central Tariff Committee of the Ontario Medical Association.

Treasurer

The Treasurer shall keep record of all financial matters as it pertains to the section.

The Treasurer shall provide financial updates/report to the Executive Committee as needed.



Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose.

Diagnostic Imaging

Secretary

The Secretary conducts correspondence and is responsible for recording of minutes of general, special and Exec Committee meetings.

Member at Large

Members-at-Large will represent all radiology practice settings as well as provide a reasonable level of geographic representation across the province as may be achievable.

Tariff Chair

The Tariff-Chair shall Chair the Tariff Committee of the Section.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

Delegate

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Treasurer

The Treasurer keeps records of all financial matters.

Vice Chair

Vice-Chair - The Vice-Chair shall:

1. assist the Chair in his/her duties;
2. assume the powers of the Chair when he/she is absent.

Emergency Medicine

Delegate

OMA Council makes decisions regarding the professional affairs of members.

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Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Member at Large

The Member-at-Large shall represent the general membership on the Executive .

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Secretary/Treasurer

The Secretary/Treasurer shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association.

The Secretary/Treasurer shall track and keep record of the section finances.

Endocrinology and Metabolism

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association."

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

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Vice Chair

Vice-Chair -- The Vice-Chair shall:

1. Assist the Chair in his or her duties.
2. Assume the powers of the Chair when he or she is absent.

Eye Physicians and Surgeons of Ontario

Delegate

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Tariff Chair

The Tariff Chair will chair the tariff committee and attend executive meetings. This individual will present to the executive recommendations from the tariff committee and will represent the section through submissions and attendance at all OMA tariff related meetings.

Member at Large

Members at large will attend executive meetings and provide input into issues based on their clinical expertise and geographic familiarity.

Secretary

The Secretary shall conduct all correspondence, be responsible for the recording of minutes of general, special and Executive Committee meetings; and shall transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association. The Secretary shall advise the Ontario Medical Association head office of changes in the officers of the Section.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee. The Chair shall also be an ex-officio member of all committees.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.



Treasurer

The Treasurer shall keep record of all financial matters as it pertains to the section. The Treasurer shall provide financial updates/report to the Executive Committee as needed.

Gastroenterology

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

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Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association

General & Family Practice

Member at Large

Member-at-Large is part of the SGFP Executive Committee. The Section Executive duties include: Approve the actions of, and provide direction to, the Mini-Executive Committee of the Section*; Determine policy and strategy of the Section; Report, through the Chair of the Section, to the general membership annually and as required at special meetings of the membership.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

*Members of the SGFP Mini-Executive Committee are the Officers of the Section and include the Chair, Vice-Chairs, Past Chair, and Secretary-Treasurer.

District 11 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large."

District 11 Delegate

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District 1 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

District 1 Delegate

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District 2 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

District 2 Delegate

OMA Council makes decisions regarding the professional affairs of members.

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District 3 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair.

District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large."

District 3 Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council. Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

District 4 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair.

District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate

in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.
If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

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District 4 Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes.

The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

District 5 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the

Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

District 5 Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

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District 6 Representative

"The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
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- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees. If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

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District 6 Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes.

The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

District 7 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair.

District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

District 8 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
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If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

District 8 Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected.

The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

District 9 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

District 9 Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council. Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

District 10 Representative

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of

family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e. Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

Delegate at Large

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

District 8 Representative - 1 year term

The Section on General and Family Practice elects the members of its Executive through the 11 Districts of the OMA. Members of the Section Executive address a variety of key issues influencing the practice of general and family medicine such as fee negotiations, health policy, and advancing the interests of family physicians within the larger health care system.

The formal duties of the Section Executive include:

- i) approve the actions of the Mini- Executive* Committee of the Section;
- ii) determine various policies and positions of the Section;
- iii) report, through the Chair of the Section, annually and as required to meetings of the membership.
- iv) as a Delegate of the Section, attend OMA Council twice a year. Council is the governing body of the Association and is representative of the OMA's entire membership.

Additionally, the Section Executive members shall attend the annual meeting of the Section and shall meet no less than twice (but usually 7 - 8 times) between annual meetings, at the call of the chair. District representatives are expected to be members of one of the Section's Standing Committees i.e.

Tariff, Communications, Health Policy or Membership and may, at the request of the Chair, participate in a Section liaison capacity on internal OMA or external clinical committees/subcommittees.

If a delegate is elected to the SGFP Executive Committee, that term shall commence at the Annual General Meeting of the Section following their election. Their term as delegate takes effect immediately upon election.

District Representatives serve for two-year terms, which expire in alternate years.

*Members of the Section's Mini-Executive are the Officers of the Section and include the Chair, Vice-Chairs, Past-Chair, Secretary-Treasurer and 2 Members-at-Large.

Delegate at Large - 1 year term

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received.

Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to



attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

General Internal Medicine

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

The Vice Chair shall also act as Chair of the Section's Program Committee.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting."

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees."

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of any mid-term changes in the officers of the Section.

General Surgery

Member at Large

Member-at-large functions in a liaison capacity, as directed by the membership and the Executive."

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting."

Tariff Chair

The Tariff Chair shall track and keep record of the section finances.

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.



The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose.

General Thoracic Surgery

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

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Secretary/Treasurer

The Secretary Chair shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the Ontario Medical Association to be inserted in the minute books provided for this purpose.

Give at least two weeks' notice of all meetings.

Vice-Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

The Vice-Chair shall act as the Section Tariff Representative.

Genetics

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

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Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Treasurer

The Treasurer shall track and keep record of the section finances.

The Treasurer shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Geriatric Medicine

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

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Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Haematology & Medical Oncology

Chair

The Chair shall call and conduct all general and special meetings of the section and all meetings of the Executive Committee.

The Chair will be an ex-officio member of all committees."

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

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Vice Chair

The Vice-Chair shall assist the Chair in his/her duties and assume the powers of the Chair when he/she is absent.

Secretary

The Secretary shall:

Conduct all correspondence, and be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the OMA head office of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the OMA to be inserted in the minute books provided for this purpose.

Give at least two weeks' notice of all meetings.

Hospital Medicine

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting."

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and executive committee meetings.

Transmit all minutes to the OMA.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the chair when he or she is absent.

Infectious Diseases

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the OMA head office of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the OMA to be inserted in the minute books provided for this purpose.

Give at least two weeks' notice of all meetings."

Interns & Residents

Delegate

OMA Council makes decisions regarding the professional affairs of members. Elected Council delegates attend and vote at OMA Council. Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received. Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent. Nominees must be able to reasonably expect to be a resident for 75% of their term.

Chair

The Chair shall call and conduct all general and special meetings of the Section. Nominees must be able to reasonably expect to be a resident for 75% of their term.

Secretary

The Secretary shall be responsible for ensuring minutes are kept for meetings of the Executive and all general meetings. The minutes of General Meetings shall be transmitted to the Ontario Medical Association.

Laboratory Medicine

Tariff Member

The Tariff Committee member shall assist with all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees."

Council

The Council acts as a sounding board, considering and making recommendations with respect to matters referred by the Executive Committee.

The Council shall meet at the call of the Executive.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting."

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees."

Tariff Chair

The Tariff Chair may represent the section at meetings of the OMA where required.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees."

**Vice Chair**

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary/Treasurer

The Secretary/Treasurer shall keep the minutes of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association.

She/He will track and report on the section's finances.

Long Term Care/Care of the Elderly

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Secretary

The Secretary shall:

Take minutes at every meeting.

Be responsible for Section finances and budget.

Help to prepare submissions for appropriate remuneration.

Vice-Chair

The Vice-Chair shall assist the Chair in his or her duties; assume powers of the Chair when the former is absent.

Nephrology

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and shall assist at all meetings as required.

The Vice-Chair shall act in the absence of the Chair.

Chair

The Chair shall conduct all meetings of the Executive and all general meetings or shall delegate this duty to the Vice-Chair.

Shall call all general meetings and meetings of the Executive of the Section.

Shall make a report to the Annual Council Meeting of the Ontario Medical Association.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Secretary/Treasurer

The Secretary/Treasurer shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose."

Tariff Chair

The Tariff Chair shall attend to all matters involving Tariff including submissions to Central Tariff Committee, attend CTC sessions, and communicate with the CTC and membership regarding tariff issues.

Liaison w/other Orgs

Liaise between the Executive and the groups or organization requesting and requiring involvement from the Section on Neurology.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee and be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Neuroradiology

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting."

Neurosurgery

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

Shall be an ex-officio member of all committees.

Tariff Chair

The Tariff Chair shall be responsible for matters relating to tariff on a day-to-day basis.

Will report his/her activities to the Executive Committee and receive submissions from Section members with respect to tariff items.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the Ontario Medical Association to be inserted in the minute books provided for this purpose and give at least two weeks' notice of all meetings."

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Nuclear Medicine

Member at Large

Function in a liaison capacity, as directed by the membership and the Executive.

Tariff Chair

The Treasurer/ Tariff Chair shall track and keep record of the section finances.

The Treasurer/ Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Treasurer/ Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.



Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Member-at-Large Nuclear Medicine Resident-In-Training

Member-at-Large Nuclear Medicine Resident is a resident in training within the specialty of Nuclear Medicine.

Obstetrics & Gynaecology

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Chair of the Cmt on Med Practice & Tariff

The Tariff Chair shall track and keep record of the section finances.

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Chair of the Scientific Program and Education

The Program Chair shall be in charge of matters pertaining to the Section's educational events.

The Program Chair shall delegate responsibility for different areas pertaining to these events to other Members of the Program Committee.



Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Occupational & Environmental Medicine

Secretary

The Secretary shall keep minutes of meetings of the Executive Committee and of all general meetings. The minutes of all meetings shall be transmitted to the head office of the OMA. The Secretary shall send out notices of meetings at least five days in advance for executive meetings and 14 days in advance for general meetings.

Chair

The Chair shall:

Conduct all meetings of the Executive Committee and all general meetings, or shall delegate this duty to the Vice-Chair.

Be an ex-officio member of all committees.

Call all general meetings and meetings of the Executive Committee.

Make a report to the Annual Council Meeting of the Ontario Medical Association.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss debate and vote on agenda items/issues as it pertains to the section.

**Vice Chair**

The Vice Chair shall:

Assist the Chair in his or her duties.

Assist at meetings as required.

Be an ex-officio member of all meetings in the absence of the Chair.

Ontario's Anesthesiologists, A Section of the OMA

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting."

Tariff Chair

The Chair of Tariff and Economics shall call and conduct all Tariff and Economics Committee meetings and report on these findings to the Section Executive for final approval.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees and accompany the Chair of the Tariff and Economics Committee to all meetings of the Ontario Medical Association Central Tariff and Economics Committees to which they are invited.

The Chair through the Board of the Ontario Medical Association is the chief spokesperson and correspondent on behalf of the Section to other Sections, Board, Secretariat, Council of the Ontario Medical Association, the College of Physicians and Surgeons of Ontario, the Canadian Medical Protective Association, news media and other individuals or organizations.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section.



Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Treasurer

The Treasurer shall keep appropriate records and accounting of the Section's bank balance of funds which may accrue to the Section; give a report to each business meeting of the Section; prepare and submit the Section entitlement budget annually to the head office of the Ontario Medical Association; receive, approve and submit all officers' and committee members' expenses to the head office of the Ontario Medical Association for payment in accordance with Association policy on Section expenses.

Vice-Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent or unable to act.

Orthopaedic Surgery

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Tariff Chair

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Treasurer

The Treasurer shall keep record of all financial matters as it pertains to the section.

The Treasurer shall provide financial updates/report to the Executive Committee as needed.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Vice-Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.



Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Otolaryngology-Head and Neck Surgery

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Regional Rep

Eight regional representatives can be elected.

Tariff Chair

The Tariff Chair shall represent the Section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Secretary-Treasurer and Vice Chair

Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Palliative Medicine

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall be an ex-officio member of all committees."

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary/Treasurer

The Secretary/Treasurer shall conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Shall transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

The Secretary/Treasurer shall advise the Ontario Medical Association head office of any mid-term changes in the officers of the Section.

Pediatrics Section, OMA

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Tariff Chair

The Tariff Chair shall represent the Section at meetings with appropriate bilateral government/OMA committees. The Tariff Chair shall also manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees as well as all educational initiatives related to remuneration. As Major Events Co-Chair, he/she would share responsibilities with the Section Chair and Treasurer/Secretary for organization and budgeting of all major Section related events.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee. The Chair shall also be an ex-officio member of all committees.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss debate and vote on agenda items/issues as it pertains to the section.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Academic Liaison

The Academic Liaison shall serve as a conduit between general and subspecialist Pediatricians in academic/tertiary care centres and the Section Executive.



She/he shall bring concerns and priorities of these members to the Section, while also ensuring that they are aware of Section initiatives and priorities set on behalf of all Ontario Pediatricians.

Secretary/Treasurer

The Secretary/Treasurer shall keep the minutes of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association.

She/He will track and report on the section's finances.

Physical Medicine & Rehabilitation

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

The Vice-Chair shall submit budget requests for the Section to the Ontario Medical Association, as directed by the Executive Committee; and Chair the Program and Education Committee (this duty may be delegated).

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Member at Large

Function in a liaison capacity, as directed by the membership and the Executive.

Secretary

The Secretary shall:

Be responsible for the recording of minutes of general meetings and special Executive Committee meetings.

Advise the Ontario Medical Association head office of any mid-term changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the Ontario Medical Association to be inserted in the minute books provided for this purpose.

Give at least two weeks' notice of all meetings.

Tariff Chair

This position will be responsible for Chairing the Tariff Committee.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.



Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Plastic Surgery

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

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Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the OMA, to be inserted in the minute books provided for this purpose.

Primary Care Mental Health

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section and transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association."

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

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Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Tariff Chair

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees."

Treasurer

The Treasurer shall track and keep record of the section finances.

The Treasurer shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Program & Education Chair

The Program Chair shall be in charge of matters pertaining to the Section's annual meeting and educational events.

The Program Chair shall delegate responsibility for different areas pertaining these events to other Members of the Program Committee."

Psychiatry

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee. The Chair shall also be an ex-officio member of all committees."

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Program Chairman

The Program Chair shall be in charge of matters pertaining to the Section's annual meeting and educational events.

The Program Chair shall delegate responsibility for different areas pertaining these events to other Members of the Program Committee."

Tariff Chair

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Member at Large

The Member-At-Large shall attend Executive meetings to discuss debate and vote on agenda items/issues as it pertains to the section.



The Members At Large shall include one member of each of the following organizations, unless that organization is already represented by a person in one of the positions listed above (except the chair).

1. The Ontario Psychiatric Association
2. The Academy of Child Psychiatry
3. The Association of General Hospital Psychiatrists
4. The Ontario Psychoanalytic Society (OMA member)"

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section; and transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Public Health Physicians

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent or unable to perform the Chair's duties.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss debate and vote on agenda items/issues as it pertains to the section.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the OMA, to be inserted in the minute books provided for this purpose.

Radiation Oncology

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Reproductive Biology

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss debate and vote on agenda items/issues as it pertains to the section.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall

then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the OMA head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the OMA to be inserted in the minute books provided for this purpose.

Respiratory Disease

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss, debate and vote on agenda items/issues as it pertains to the section.

Vice-Chair

The Vice-Chair shall assist the Chair in his/her duties and assume the powers of the Chair when he/she is absent.

Rheumatology

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the Ontario Medical Association head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the Ontario Medical Association.

Sport and Exercise Medicine

Member at Large

The Member-at-Large shall represent the general membership on the Executive and assist the Executive

Program Chairman

The Program Chair shall assist the current Chair and Members of the Executive and shall act as Chair of the Nominating Committee.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

Resident Rep

The Resident Representative shall represent medical trainees (residents, fellows and students) and shall assist the Executive.

Secretary/Treasurer

The Secretary/Treasurer shall keep the minutes of the Meetings of the Executive and all General Meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose.

She/he shall be responsible for Section finances and budget.

Surgical Assistants

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Treasurer

The Treasurer shall keep record of all financial matters as it pertains to the Medical Interest Groups

Chair

The Chair shall call and conduct all general and special meetings of the Medical Interest Group and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Secretary/CME Chair

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Transmit minutes of all meetings of the Medical Interest Group and its committees to the Ontario Medical Association.

Advise the Ontario Medical Association head office of changes in the officers of the Medical Interest Group.

Member at Large

The Member-at-Large shall represent the general membership on the Executive and shall attend Executive meetings to discuss, debate and vote on agenda items/issues as it pertains to the MIG.

Urology

Treasurer

The Treasurer shall:

Maintain the Section's checking and savings account in a bank or savings institution approved by the Executive Committee.

Prepare financial section of the Annual Report at the annual general meeting of the Section of Urology.

Define who is authorized to withdraw funds besides the Treasurer.

Invest Section funds as directed by the Executive Committee; and deal with expenses related to Section of Urology business.

Secretary

The Secretary shall keep the minutes of the meetings of the Executive and all general meetings.

The minutes of General Meetings shall be transmitted to the Ontario Medical Association, to be inserted in the minute books provided for this purpose.

Member at Large

The Members at Large shall provide guidance to the Executive.

Chair

The Chair shall call and conduct all general and special meetings of the Section and all meetings of the Executive Committee.

The Chair shall also be an ex-officio member of all committees.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

The alternate delegates shall be ranked in accordance with the number of votes they received.

Should one of the delegates not be able to attend a Council meeting, the OMA shall offer the opportunity to attend to the alternate delegate who received the highest number of votes. Should that alternate delegate not be able to attend, the OMA shall then offer the opportunity to attend to the



alternate delegate who received the next highest number of votes. The OMA shall repeat this process until an alternate delegate is found to replace the delegate at that Council meeting.

University Representative

The University Representative shall act as liaison with the University affiliated Urologists

Tariff Chair

The Tariff Chair shall represent the section at meetings with the Central Tariff Committee of the OMA.

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

Vice Chair

The Vice-Chair shall assist the Chair in his or her duties and assume the powers of the Chair when he or she is absent.

Vascular Surgery

Tariff Chair

The Tariff Chair shall manage all matters relating to fees and remuneration, including preparation of documentation and information for submission to relevant OMA committees.

The Tariff Chair shall assist the Chair in his or her duties and assume the powers of Chair in the instance of absence. The Tariff Chair shall become the Chair the following year.

Secretary

The Secretary shall:

Conduct all correspondence.

Be responsible for the recording of minutes of general, special and Executive Committee meetings.

Advise the OMA head office of changes in the officers of the Section.

Transmit minutes of all meetings of the Section and its committees to the head office of the OMA and give at least two weeks' notice of all meetings.

Delegate

OMA Council makes decisions regarding the professional affairs of members.

Elected Council delegates attend and vote at OMA Council.

Delegates to Council are reimbursed for their expenses and receive an honorarium from the OMA for attending Council meetings.

After the Close of Ballots, the Chair shall rank the candidates in order of the number of votes each received. Starting with the candidate who received the most votes, the Chair shall move down the list selecting the number of delegates to be elected in the election and declare them elected. The Chair shall then proceed down the list, selecting the number of alternate delegates to be elected in the election and declare them elected.

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