



JOB POSTING

SR. ANALYST OPERATIONAL EXCELLENCE

The **Sr. Analyst** is responsible for providing consistency in strategy execution by working closely with all departments to ensure alignment of initiatives to strategy and ongoing tracking of progress. This position will work collaboratively with others to determine and track key metrics that help the organization understand progress, as well as areas of risk.

RESPONSIBILITIES AND DUTIES

- Provide support to the strategic planning process and facilitate the operational planning process, including working with departments to ensure an understanding of how to align key initiatives to strategic objectives; supporting broader measurement and metric use across the OMA; and enhancing cross-departmental collaborations and effectiveness;
- Work with departments and senior management to ensure understanding of progress with the operating plan and how it is driving strategic progress and to track and report on progress of on a regular basis;
- Work closely with Economics, Policy and Research department by leading discussions to develop and evolve strategic metrics and dashboards summarizing strategic progress;
- Assist with the creation of a risk framework and ongoing monitoring of a risk register.

Education: University degree in Economics or Business, or equivalent.

Experience: Minimum of 4 years relevant industry experience, with a more developed business acumen. Preferred skills include a demonstrated ability to understand data; designing and implementing metrics, KPIs, dashboards and the creation of operating plans; use of BI tools such as Tableau, PowerBI, Smartsheet.

Interested candidates should forward their cover letter and resume to the Human Resources department at hr@oma.org.

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We will accommodate your needs under the Ontario Human Rights Code.